

On-Site Training for Technology and Management Professionals

This document provides answers to some of the most frequently asked questions about Learning Tree On-Site training capabilities.

What is an On-Site course?

All Learning Tree Courses are available for presentation on site at your locations, anywhere in the world. We can roll out any combination of courses at one or more locations, based on your requirements and schedule.

What size groups can be trained?

Whether you require a single course for a small group or extensive training for your entire workforce, On-Site Courses offer you significant savings, ideal locations and exceptional convenience.

What does Learning Tree provide?

Learning Tree provides a complete “turnkey” training package that includes instructor consultation, tailored content, comprehensive course materials, hardware, software, networking systems and MagnaLearn, our proprietary Instructional Enhancement Technology.

How do I know I am getting a high-quality instructor?

Learning Tree instructors are the finest in the training industry, so you can count on instructors who are experts in the very subjects they teach. Each is a practicing professional who works full time in the industry and part time for us. Our instructors have the experience to answer the most challenging questions and provide real-world solutions to real-world problems. Our attendees consistently give Learning Tree instructors an average rating of 3.87 on a 4.00 scale.

Do you guarantee your courses?

Every On-Site Course delivers an effective and enjoyable Active Training experience for your entire team, and this commitment is backed by our unconditional guarantee—unless you feel **100% satisfied that Learning Tree delivered even more than you expected**, there is no fee for the course.

What kinds of course evaluations/exams are used in On-Site courses?

Learning Tree provides an evaluation for each course participant that elicits detailed feedback on all aspects of the course, including the instructor presentation, hands-on exercises, course material and much more. Additionally, you have the opportunity to take an optional, (free) knowledge-based exam on the last day of the course.

What are the advantages of Learning Tree On-Site courses?

There are many benefits to bringing On-Site training directly to your facility:

- **Cost Effectiveness** – If you have a group of individuals who need technology or management training, an On-Site course can be the most cost-effective means of providing training to the group.
- **Course Tailoring** – On-Site courses can be tailored to your software and hardware environment, your system development methodology and specific current projects.
- **Course Content Redesign** – On-Site courses can be combined, shortened, lengthened, or revised to meet your company’s specific training needs.
- **Flexibility** – On-Site courses give you the flexibility to schedule training at your convenience, around your project schedule and without the inconvenience and cost of travel.
- **Synergy** – On-Site training allows for a group of individuals with the same level of expertise to be trained simultaneously.
- **Worry-Free Logistics** – We know you are busy, so we provide everything required for a successful course. Our staff is dedicated to bringing you a smooth-running and successful course experience.
- **College Credit** – All Learning Tree instructor-led courses are recommended for credit by the American Council on Education (ACE) and credit recommendations can be transferred to most major colleges and universities.